



Pompey Pool League



Minutes of Committee Meeting 5th June 2023 at The Newcome Arms.

The Meeting started at 7:58pm

Present: Frank Sammut
Dave Philpott
Dave West
Steve Mullineaux
Rich Cottis
Mark Williams
Dean Winter

1. Apologies.
None
2. Minutes from the previous Meeting.
These were unanimously agreed.
3. Actions from previous Meetings.

15th November 2021 Meeting

Action 6 - Bereavement Policy - Dave P to draft letter – **Closed** – It as agreed to delete this action.

14th June 2022 Meeting

Action 3 – Dave P – Establish a network for all Hampshire Leagues - **Ongoing**

Action 5 – Dave P – Inform all Teams of the EPA proposal and request feedback by a specified date – **Held** - pending the outcome of EPA meeting at the end of September. Still no announcement from the EPA.

Action 7 – Dave P – to investigate GDPR implications for reporting. **Ongoing.**

8th August 2022 Meeting

Action 1 – All – Consider and present any alternate formats for the Summer League. **Closed.**
Format updates circulated to all with the Summer fixtures.

14th November 2023

Action 1 – Dave P – Book the venue for the Winter Presentation Night 2023 (Rifle Club preferred) – **Closed** – held at Waverley Bowls Club.

Action 2 – Dave P – Raise invoice on TVC Leisure for Winter 2022 sponsorship – **Closed** – and the invoice has been paid.

Action 3 – All – Provide any further comments on Complaints Procedure for review. - **Closed**

Action 4 – Dave – Publish Revision 1 of Complaints Procedure on the web site. - **Closed**

This was subject to a vote by email and agreed by majority. Revision 2 is published on the web site. However, there were concerns raised as to whether the initial assessment should be performed exclusively by the Chairman and it was agreed to review this point at the next Committee Meeting. After further email agreement, the Complaints Procedure is currently at



Pompey Pool League



Issue 3.

Action 5 – Dave P – Add review of para 2.4 of revision 2 of the Complaints Procedure to the agenda of the next meeting – **Closed** – on Agenda 5th June.

Action 6 – Dave P – Re-write the proposal for postponements, taking into account comments from meeting and circulate for review. -**Closed** - agreed by email and embodied into the rules in March 2023.

4. Finance Report

The current bank balance is £4204.00. This is greater than expected due to an underspend on the Winter Presentation Night.

5. Review of paragraph 2.4 of the Complaints Procedure

“The Chairman (or another committee member, in the case of a conflict of interest) will assess if the complaint comes under the authority of the Pompey Pool League.”

Should this be just one person? (Action from previous meeting).

It was agreed that the initial assessment should be performed by 2 members of the committee. Paragraph 2.4 of the Complaints Procedure will be update to read:

“The Chairman and another member of the committee (or other committee members, in the case of a conflict of interest) will assess if the complaint comes under the authority of the Pompey Pool League.”

Action 1 – Dave P to update the Complaints Procedure accordingly.

6. Web Site

Dave P reported that the web site has been completely re-written. Most of the pages are now between 10% to 15% of their previous size, which should make the site run accordingly faster. PDF downloads have also been eliminated as far as possible. Development plan for on-line reporting were also outlined. It is targeted to have this available for pilot in Winter 2023.

Action 2 – Dave P to keep the committee updated.

7. Aggregate Rules

There are currently no rules covering the aggregates competition. Add to paragraph 5:

“The Committee may also choose to run a Singles Aggregate Competition for the most singles wins by an individual player during the season. The exact format of this competition (single or grouped divisions) will be decided by the Committee. In the event of a tie for first place then.....”

Option 1: “The winner will be decided on the basis of the most games played” or

Option 2: “The winner will be decided on the basis of the best percentage of games won versus games played” or



Pompey Pool League



Option3: - something else.

“If this still results in a tie then multiple trophies will be awarded.”

Option 1 was selected. It was also agreed to add that “Team competition match results will not be included in the aggregates competition.”

Action 3 – Dave P - Update the rules accordingly.

8. Winter 2023 AGM proposals (see Annex 1)

These proposals were all agreed and will be carried forward to the AGM as committee proposals except that Dave W requested that the new paragraph 8 be updated to be clear that a committee member may only be required to resign after a vote from the teams (not just by the committee).

PMN - This has been updated and agreed with Dave W, as per Annex 1 and as such is deemed accepted.

Action 4 – Dave P to include these proposals in the next AGM agenda.

Action 5 – Dave P to book the Shearer Arms for the 2023 AGM on 6th September 2023.

9. Paragraph 5 of the rules

“If Teams finish level in their Summer or Winter Leagues, the final position will be determined by the aggregate scoring of the two team’s matches. Should this still result in a draw and if the diary does not allow time for a playoff, the final position will be determined by the toss of a coin.”

Amend so that:

- Only be applicable for final positions for which a trophy is awarded (so 1st and 2nd place in the Winter and 1st place in the Summer)
- Remove the ‘toss of a coin’ option as the final determination. So change to “Should this still result in a draw the final result will be determined by a playoff.”

This was agreed. It was also agreed that the Presentation Night for each season would be moved back by 2 weeks to ensure that there is time available for any required playoff.

Action 6 – Dave P to update the rules accordingly.

Action 7 – Dave P to update the Generic Diary.

10. Discussion during doubles matches

Discussion took place regarding the allowable length of discussion during doubles matches. No agreement was reached on this point and it was agreed to carry this item forward to the next committee meeting.

Action 8 – Dave P to include this as an agenda item for the next committee meeting.



Pompey Pool League



11. AOB

- a. Items agreed by e-mail since the last meeting (Annex 2).
This was unanimously agreed.
- b. 5 man rule – clarify that this is 1 redraw in the singles and 1 redraw in the doubles for any team turning up with less than 6 players.
This was unanimously agreed.

It was also agreed that any redrawn game in the singles will not count towards the aggregate results.

Action 9 – Dave P to redraft rule accordingly

- c. Winter Presentation night 2024 – volunteers

Item deleted.

- d. Privacy statement – update disclosure statement

It was agreed that the first sentence will be updated from:

“We want our Players to always be aware of any information we collect, how we use it, and under what circumstances, if any, we disclose it.”

to:

“We want our Players to always be aware of any information we collect and how we use it. We will not disclose any of your personal information, without your prior agreement.”

Action 10 – Dave P to update the statement accordingly.

The meeting closed at 9:23pm.

F. Sammut
Chairman



Pompey Pool League



Annex 1 - AGM Agenda Items

1. Decision on future EPA affiliation should the previously proposed Ultimate Pool conditions of affiliation be imposed for future years (i.e. all our League members are required to register)
2. Decision on whether the Summer trial rule, allowing re-draws, is to be continued or not.

Constitution Updates

Tidy ups:

- 3h Change "The committee shall have full authority to make any decision that, in their opinion, is deemed necessary". To "The League Committee shall have full authority to make any decision that, in their opinion, is deemed necessary, other than for matters governed by this Constitution" *{should always have said that}*
- 4.c Replace "section 3.b.ii" with "section 3.b". *{there is no para 3.b.ii}*
- 7.a.ii Replace "full management committee" with "League Committee" *{wording clean-up}*
- 7.d Replace "management committee" with "League Committee" *{wording clean-up}*
- 8c All players must be aged 18 years or over with the exception that junior players of 16 years *{Change 15 to 16}*
- 8g Delete. *{No longer relevant as we are now playing Official rules}*
- 8h Remove completely and add to the rules. *{These are purely administrative rules and should be under the control of the committee}*

New section (will come in as paragraph 8).

Deals with the removal of a committee member. Under 3h ("The committee shall have full authority to make any decision that, in their opinion, is deemed necessary") the Committee can do this and deny any right of arbitration. This should be covered by the constitution and include a specific route for arbitration and effectively limits the power of the Committee.

8. Request for the Resignation of an Elected Member of the League Committee.
 - a. An elected member of the League Committee may be asked to resign as a result of either:
 - i. A majority vote by the League Committee.
 - ii. A written request made by the Teams, that is duly proposed and seconded by different Teams.

Either of these actions must be supported by documented reasons.

In case of (ii), the request will be reviewed, to assess if the reasons come under the authority of the Pompey Pool League. This will be undertaken in accordance with the current version of the Pompey Pool League Complaints Procedure.



Pompey Pool League



Following either of these events, the elected committee member will be informed in writing, by the League Committee, within 7 days, of the reason(s) for the request.

- b. The elected member of the League Committee shall, after being provided with a request under this section, be suspended as an elected member of Pompey Pool League Committee, until such time as the matter is resolved.
- c. Should the elected member disagree with the request for resignation, the League Committee will convene an open meeting, within 14 days of the request. The open meeting will take place within no more than 28 days of the request. Invitations to this meeting will be sent by the League Committee to all Team Captains, by email.
- d. **Removal of an Elected League Committee Member at an Open Meeting.**
 - i. Any elected member of the League Committee may be removed from their post for any reason and at any time, irrespective of the remaining period of their tenure. This must be agreed by an open meeting that is called as a result of paragraph 8a. Attendance rights are defined in section 3b. Voting will be 1 vote per team.
 - ii. The elected member of the League Committee shall provide to the League Secretary, in writing, their response to the reason(s) for the request, at least 7 days before the open meeting.
 - iii. The chair of this meeting will be the League Chairman, League Secretary or Treasurer (in that order of precedence). The chair may not be either the originator or recipient of the request.
 - iv. The reason(s) for the request will be read to the elected member of the League Committee and the chair will present the evidence and ask questions of the elected member of the League Committee and any other witnesses.
 - v. The elected member of the League Committee will then be given an opportunity to respond and use evidence to support their position and call any witnesses.
 - vi. Once both sides have summarised their position, the matter will be put to a vote. The motion to remove the elected member of the League Committee must pass by simple majority.



Pompey Pool League



Annex 2 – Matters agreed by email since the last committee meeting

The following rules changes were agreed by email, since the last Committee meeting.

Rules: Add paragraph 11:

11. Inter-League.

- a. The Committee will establish a sub-committee for the purpose of managing Inter-League(s).
- b. This sub-committee will consist of the League Secretary (in the Chair), a second nominated member of Pompey Pool League Committee and all agreed Inter-League Team Captains.
- c. All team entries will be validated by, and submitted by, the Chairman.
- d. The sub-committee will provide reports into Pompey Pool League Committee, as required.

This was agreed during January 2023, with the changes reflected into Version 26 of the Rules.

Rule 2e: Change 1st paragraph from:

“If the postponement is not agreed by both Team Captains, the opposing Team may claim a walkover.”

To:

“Either Team captain may request a postponement.

If this request is made the day before a match or earlier, then it is expected that the request will be accepted. If the opposing team captain has exceptional reasons for not accepting the postponement, then this must be referred to the League Secretary for arbitration.

If this request is made on the day of a match and postponement is not agreed by both Team Captains, the opposing Team may claim a walkover.”

This was agreed during March 2023, with the changes reflected into Version 26 of the Rules.

Complaints Procedure Revision 2. Amend as below:

2.4 The Chairman (or another committee member, in the case of a conflict of interest) will assess if the complaint comes under the authority of the Pompey Pool League. If the complaint is accepted then it will move on to 2.5. If in the opinion of the ~~chairman~~ **assessor**, the complaint does not come under the authority of the Pompey Pool League, like an action or incident that happened when members are not at a Pompey Pool League match, then the complaint will be dismissed and the complainant will be informed within 7 days of the complaint being received.

2.5 The ~~Chairman~~ **assessor** will appoint a member of the Committee to investigate the complaint following the Complaints procedure.



Pompey Pool League



3.6 The **disciplinary** committee shall be entitled to ask questions of those attending, including any witnesses that may be called.

3.7 The **disciplinary** committee will then adjourn to consider its verdict and shall provide a written decision to the member within 7 days of the meeting taking place.

4.3 The **Pool League Chairman assessor**, will then arrange an appeal hearing that shall take place within 14 days after the appeal has been received.

4.4 The **Chairman assessor** will form an Appeals Committee made up by the **Chairman assessor** and 2 other Committee members (normally the League Secretary and the Treasurer), unless the provisions of 2.6 apply.

This was agreed during March 2023, resulting in Revision 3.

Scottish Doubles Rules Update

The point at which a Team assumes control of the table is now “when they take their first shot in a visit (i.e., when the tip of a player’s cue touches the cue ball)”.

This was agreed during March 2023, resulting in Revision 2.

Rules Update as below:

2a Last paragraph:

“If a Team ~~drops-out~~ **leaves the League** during the first half of the League, all results will be nullified. If a Team ~~drops-out~~ **leaves the League** during the second half of the League, all the first half results will remain, all second half results will be nullified and the leaving Team’s points will be set to zero.”

Move to separate paragraph 2i “Teams leaving the League” and tidy up as changes in red.

And add “Any player from a Team that has left the League may subsequently sign on for a different Team, at any point during the League Season”.

Add to 9d as new third paragraph:

“All matches must be played at the venue specified. Any venue change must be agreed in advance by the Competitions Secretary. Should a match be played at an unagreed venue, this match will be void, unless there are exceptional circumstances for the venue change that are subsequently agreed by the Committee.”

This was agreed during April 2023, with the changes reflected into Version 27 of the Rules.

Rules Update as below:

Paragraph 2d



Pompey Pool League



Last but one sentence updated to read “. If the results sheets is not returned by the winning Team within ~~one~~ two weeks, the winning Team result will be Void.”

This was agreed to remove a conflict between the rules and the constitution. The constitution allows two weeks and has precedence.

This was agreed during May 2023, with the changes reflected into Version 28 of the Rules.

Summer Format for 2023

Summer League is in to 2 halves with 6 Divisions of 8.

Divisions A, B & C – Top half of Winter League.

Divisions D, E & F – Bottom half of Winter League.

Note: This includes promotions and relegations.

For the knock out phase, there is a similar split but also a change to make the knock outs of more interest to the lower half.

Places 1-4 in Divisions A, B & C - Super Cup

Places 5-8 in Divisions A, B & C – Cup

Places 1-4 in Divisions D, E & F – Plate

Places 5-8 in Divisions D, E & F - New Shield to replace the Best of the Rest

Add two singles aggregate prizes, 1 for singles in Divisions A, B & C and 1 for singles in Divisions D, E & F.

Rule trial for Summer:

To allow teams who only turn out with 5 people to play all 6 matches.

For the Singles, once the team has been written down, the opposing Team makes a random draw from 1-5 to select who plays the 6th Singles.

For the Doubles, once the team has been written down, the opposing Team makes a random draw from 1-4 to select who also plays in the 3rd Doubles.

This was agreed during April 2023.